



ZA Digital Solutions

Privacy Policy

Official Legal Document

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ZA Digital Solutions

Privacy Policy

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1. Introduction

This Privacy Policy explains how ZA Digital Solutions, an independent digital business and digital brand operated by an individual, collects, receives, uses, stores, discloses, and protects personal information in connection with its pages, materials, products, services, access methods, communications, and related business operations.

ZA Digital Solutions follows a data minimization approach and does not seek to collect or retain more information than is needed for operating the business, providing offerings, handling orders, communicating, protecting systems, maintaining records, and meeting legal or operational requirements in the relevant context.

This Policy is intended to describe both the information ZA Digital Solutions actually collects in the ordinary course of operation and the categories of information that may be collected depending on the context, offering, technical setup, customer interaction, or other practical circumstances connected to the relevant processing activity.

2. Who This Policy Applies To

This Policy applies, as relevant, to:

- page or website visitors;
- people who contact ZA Digital Solutions;
- customers and prospective customers;
- users of digital products, files, services, or access methods;
- people whose information is processed through payment, support, or delivery workflows.

Its application depends on the interaction involved. Not every part of this Policy applies in every case.

Where relevant, this Policy applies to the actual processing involved in the specific context.

3. Information We Actually Collect

In the ordinary course of operation, ZA Digital Solutions typically collects or receives only the categories of information reasonably needed for the relevant interaction, which may include:

A. Contact and identity information

- name or display name;
- email address;
- contact details voluntarily submitted by the user;
- business or organization information, where relevant.

B. Order and transaction information

- purchase or order details;
- product or service selection information;
- invoice-related details;
- payment-related records, confirmations, or status information from payment providers.

C. Support and communication information

- contact messages;
- support messages;
- customer service or operational communications;
- files, prompts, materials, or information voluntarily submitted in connection with an inquiry, request, order, delivery issue, or support issue.

D. Basic technical and operational information

- IP address or similar network identifiers, where technically visible;
- browser or device information;
- page access data;
- technical logs related to operation, delivery, security, or troubleshooting.

This category covers limited technical and operational information that may arise through normal access, use, delivery, security, or troubleshooting.

It may be used to operate pages, protect systems, support delivery, review access or technical events, address technical or operational issues where needed, and support reliability or troubleshooting in the relevant context.

4. Information We May Collect Depending on Context

Depending on the situation, offering, technical setup, or operational need, ZA Digital Solutions may also collect or receive information such as:

A. Additional usage or analytics information

- page interaction information;
- basic analytics information;
- performance or diagnostic data;
- technical usage data relevant to reliability, security, or abuse prevention.

B. Security and policy-enforcement information

- fraud, abuse, spam, or security-related signals;
- records relevant to dispute handling, access protection, or operational review.

C. Additional customer-submitted materials

- files, drafts, prompts, examples, comments, approvals, clarifications, or other materials voluntarily submitted in connection with a request, order, support issue, or service process.

Not every category listed in this Policy is collected in every case. The categories that apply depend on the actual context.

5. How We Use Information

We may use information for purposes such as:

- operating ZA Digital Solutions and its pages;
- delivering products, services, files, or access;
- responding to inquiries and support requests;
- processing orders, requests, deliveries, or related communications;
- protecting systems, content, accounts, and delivery routes;
- preventing fraud, abuse, spam, unauthorized access, or misuse;
- improving performance, security, reliability, and user experience;
- maintaining business and transaction records;
- handling disputes, refund requests, privacy requests, or legal concerns;
- complying with applicable legal obligations;
- enforcing applicable terms, policies, licenses, or safeguards.

6. Data Minimization

ZA Digital Solutions collects and retains only the information needed for the relevant purpose.

We do not seek to build an unnecessarily invasive data model and do not intentionally request, collect, use, or retain more personal information than is needed for the operation of ZA Digital Solutions.

ZA Digital Solutions also seeks to avoid unnecessary duplication, unnecessary retention, or unnecessary expansion of data handling beyond the needs of the relevant interaction, transaction, or operational context.

This approach is intended to support a limited and proportionate method of data handling. Information is handled only to the extent reasonably connected to the actual purpose involved.

Where reasonably possible, ZA Digital Solutions aims to limit collection, use, retention, and internal handling to what is appropriate for the specific context, while maintaining operational reliability, security, and lawful business administration.

7. Payment Information

Payments may be handled through third-party payment providers, checkout services, financial institutions, or payment routes used by the operator of ZA Digital Solutions.

ZA Digital Solutions may receive payment-related records, confirmations, transaction references, status information, or limited billing context made available through those providers.

ZA Digital Solutions does not necessarily receive or store full card details, full account details, or full payment instrument data. In many cases, such information remains with the relevant payment provider.

The exact payment-related information available to ZA Digital Solutions may vary depending on the provider, payment method, transaction status, and operational setup involved in the specific case.

8. Third-Party Services and Platforms

ZA Digital Solutions may rely on third-party platforms or providers for:

- hosting;
- delivery;
- email;
- analytics;
- payments;
- storefronts;
- file handling;
- customer communications;
- operational tools.

Where relevant, information may also be processed under the policies, systems, practices, or technical environments of those providers, and such processing may be subject to their own operational or legal frameworks.

ZA Digital Solutions does not control third-party platforms, provider environments, external policies, or external technical changes and does not guarantee that third-party services will remain continuously available, unchanged, or fully aligned with its own operational preferences, technical needs, or business practices.

9. Open-Source, External, and Embedded Dependencies

Some offerings or pages may involve open-source components, third-party integrations, external technical dependencies, hosted assets, or embedded resources.

This does not mean that third parties receive personal information in every case, but some data processing may occur where the technical setup, provider environment, or user interaction requires it.

The use of such components may vary depending on the page, product, service, technical environment, delivery method, or access method involved.

Where they are used, related data handling may also depend on the relevant technical setup, provider systems, connection methods, service conditions, or operational context in the specific case.

10. Cookies, Analytics, and Similar Technologies

ZA Digital Solutions may use cookies, analytics scripts, or similar technologies where relevant to the operation of its pages, offerings, or technical environment.

If such tools are used, they may be used for purposes such as:

- basic functionality;
- performance monitoring;
- analytics;
- security;
- abuse prevention.

The specific tools, providers, or configurations used, if any, may change over time.

Not every page, channel, or offering necessarily uses cookies, analytics scripts, or similar technologies.

Where applicable law requires additional notice, consent, or choice mechanisms for particular technologies, ZA Digital Solutions may provide them in the relevant context.

The use of such technologies depends on the page, service, product, technical setup, or provider environment involved. Different parts of ZA Digital Solutions may operate differently depending on how they are hosted, delivered, accessed, maintained, or connected to third-party systems or supporting infrastructure.

Some of these technologies may help support technical reliability, measure general usage patterns, improve service quality, maintain security, reduce abuse and misuse, support diagnostics, or identify performance issues in the relevant environment.

Their use does not necessarily mean that the same data is collected in every case or that every page uses the same configuration. The actual use of cookies, scripts, or similar technologies may vary by context.

ZA Digital Solutions may update, replace, remove, reconfigure, or limit such technologies over time as its pages, services, providers, technical setup, legal requirements, or operational needs change, including where this is reasonably necessary for functionality, security, compliance, performance, or operational administration.

11. Data Retention

ZA Digital Solutions keeps information only for as long as needed for purposes such as:

- operations;
- order handling;
- delivery and access administration;
- records;
- security;
- dispute handling;
- legal compliance;
- legitimate business needs.

Retention periods may vary depending on the type of information, the nature of the interaction, the operational need involved, applicable legal obligations, and whether the information remains needed for records, security, dispute handling, policy review, or related administrative or business purposes.

In general, information may be kept for a reasonable period while an interaction, transaction, support matter, refund matter, privacy request, dispute, or related operational need remains active, and for a further period where records are reasonably needed afterward for documentation, review, compliance, or other legitimate business purposes.

12. Security

ZA Digital Solutions uses security measures appropriate to the scale and nature of an independent digital business.

No digital system, platform, storage method, communication route, or online environment can be guaranteed to be absolutely secure, fully resilient, or free from risk.

Security measures may include reasonable administrative, technical, or operational safeguards.

The level of security used may vary depending on the information involved, the technical setup, the provider environment, the operational context, or the type of access, communication, delivery, or storage method used.

13. Confidentiality Awareness

ZA Digital Solutions approaches user and customer data with care, privacy awareness, and a general commitment to proportionate handling in light of the relevant context and operational needs.

This Policy does not guarantee that every transmission, storage environment, provider layer, communication route, or operational process will always be fully confidential, fully isolated, or entirely risk-free in every circumstance or technical environment.

14. User Rights and Privacy Requests

Depending on applicable law, users or customers may have rights relating to access, correction, deletion, restriction, objection, portability, complaint, or related privacy and data protection requests.

The availability, scope, and conditions of these rights may depend on the circumstances, the nature of the data involved, the role in which ZA Digital Solutions is acting, and the law that applies.

Requests should preferably be sent by email so they can be reviewed and handled in a more reliable written form.

- Contact Email: zadigitalsolutions.office@gmail.com
- GitHub: <https://github.com/ZADigitalSolutions>
- X: <https://x.com/ZADigitalSol>
- Reddit: <https://www.reddit.com/user/ZADigitalSolutions/>
- LinkedIn: <https://www.linkedin.com/in/ziyad-a-76b24419b/>

The request should include enough information for ZA Digital Solutions to understand the request, identify the relevant interaction or records, and verify that it is made by the relevant person or an authorized person.

ZA Digital Solutions may request additional information where reasonably needed to review, verify, or respond to a request.

Where reasonably possible, privacy requests are reviewed and answered within a reasonable period, taking into account the nature and scope of the request, the information available, and any applicable legal requirements.

15. Children's Information

ZA Digital Solutions is not intended for children who are below the age of majority or who otherwise lack legal capacity in their jurisdiction to enter into the relevant interaction, transaction, or use.

ZA Digital Solutions does not knowingly design its offerings for children as a primary audience or knowingly structure its materials, products, services, or access methods primarily for that group.

16. Policy Updates

This Policy may be updated from time to time. An updated version becomes the current version when posted with a revised Last Updated date, unless a different effective date is stated.

Continued interaction with ZA Digital Solutions after an update may, where lawful, be treated as acceptance of the updated Policy in relation to future interactions and the ongoing use of relevant pages, services, products, or access methods.

Where a current version of this Policy is made available on an official ZA Digital Solutions website, page, or publication point, that published version should be treated as the latest reference version for the relevant context.

17. Legal Rights Preserved

Nothing in this Policy limits any privacy, data protection, consumer, or other legal rights that cannot legally be excluded, waived, or limited under applicable law.

18. Language and Interpretation

The English version of this Policy is the primary reference version.

Any translation provided now or later is for convenience, accessibility, or broader understanding only. If a material conflict, ambiguity, or inconsistency arises between a translation and the English version, the English version will prevail, unless applicable law requires otherwise.